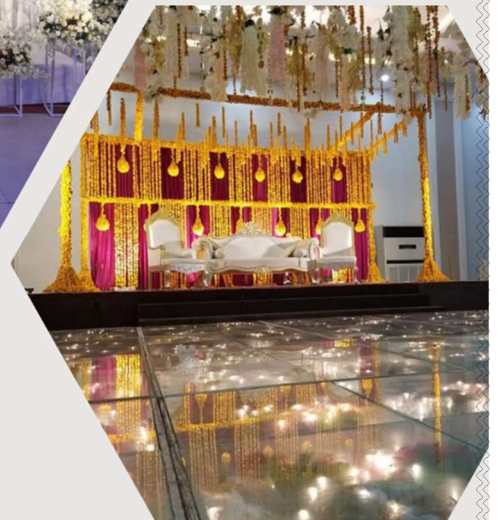


Cedar  Hall



Wedding & Events

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<https://cedarhallabbottabad.com>

Wedding Planner Checklist

A meticulously detailed timeline for planning Mehndi, Barat, and Walima events to perfection.

6 Months Before the Wedding

- Decide on wedding dates in consultation with family and religious considerations.
 - Hire a professional wedding planner or consult Cedar Hall if needed.
 - Start budgeting and categorize costs (venue, food, decor, photography, clothing, etc.).
 - Create a draft guest list for all events.
 - Shortlist decorators, and photographers.
 - Start collecting inspiration for bridal/groom attire (traditional vs. contemporary styles).
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3-4 Months Before the Wedding

- Book the venue for all events (confirm availability, capacity, and facilities).
 - Finalize the photographer/videographer for each function.
 - Visit Cedar Hall and discuss menu options for each event.
 - Reserve a makeup artist for the bride and groom (test a few artists if necessary).
 - Finalize themes for each event:
 - **Mehndi:** Bright, colorful, traditional.
 - **Barat:** Grand, elegant, luxurious.
 - **Walima:** Subtle, serene, contemporary.
 - Research dance choreography for Mehndi performances.
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2-3 Months Before the Wedding

- Finalize the guest list and break it down by event.
- Send “Save the Date” notifications (digital or physical).
- Start shopping for bridal and groom outfits:
 - Mehndi: Lighter, playful attire with traditional embellishments.
 - Barat: Heavy formalwear (lehenga/sherwani).
 - Walima: Subtle but classy outfits (gown/suit).
- Order wedding jewelry for the bride.
- Decide on return gifts/wedding favors for guests.

- Hire a DJ or band for Mehndi and Barat.
 - Book transport for the bride, groom, and family (luxury car, bus for guests).
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1-2 Months Before the Wedding

- Finalize and confirm bookings with Cedar Hall.
 - Conduct food tastings for each menu.
 - Prepare Mehndi items:
 - Mehndi cones for guests.
 - Decorative platters for bride's Mehndi application.
 - Flower jewelry, colorful bangles, and scarves (dupatta).
 - Plan Mehndi choreography and start rehearsals with family and friends.
 - Shop for bridal accessories:
 - Shoes for each outfit.
 - Clutches and handbags.
 - Dupatta pins, safety pins, and hairpins.
 - Purchase groom's accessories:
 - Turban/pagri.
 - Cufflinks, shoes, watch.
 - Order wedding invitation cards with separate inserts for Mehndi, Barat, and Walima.
 - Finalize decorators for stage, entrance, and seating.
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1 Month Before the Wedding

- Distribute wedding invitation cards to local guests and courier them to out-of-town attendees.
 - Schedule fittings for bridal/groom outfits.
 - Purchase props for Mehndi dances (dhol, umbrellas, LED sticks).
 - Arrange hospitality baskets for out-of-town guests (snacks, water bottles, toiletries).
 - Confirm honeymoon bookings and finalize travel arrangements.
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2 Weeks Before the Wedding

- Prepare Mehndi trays with:
 - Diyas/candles.

- Perfumed rose petals.
 - Henna designs.
 - Pack a bridal emergency kit:
 - Makeup touch-up items.
 - Painkillers, tissues, safety pins, and band-aids.
 - Sewing kit for last-minute fixes.
 - Conduct a full dress rehearsal for Mehndi dances.
 - Double-check:
 - Guest headcount.
 - Stage layout and decor details.
 - Arrange items for Rukhsati:
 - Flower garlands for family.
 - Traditional Quran for bride.
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1 Week Before the Wedding

- Prepare a checklist for each event:
 - Mehndi: Entrance props (flower showers, dhols).
 - Barat: Groom's sehra, bride's dupatta setting.
 - Walima: Stage flower arrangements, backdrop lighting.
 - Confirm delivery times for bridal and groom outfits.
 - Assign responsibilities to family members for:
 - Greeting guests.
 - Supervising food service.
 - Coordinating with photographers.
 - Pack bridal luggage for Rukhsati (jewelry, clothes, shoes, essentials).
 - Prepare a gift basket for the groom/bride.
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On the Day of Each Event

Mehndi:

1. **Bride's Flower Jewelry & Mehndi Cones:**

- Ensure the flower jewelry (gajras, earrings, necklaces) is fresh and matches the theme.
- Prepare a dedicated tray for Mehndi cones decorated with flowers and glitter.
- Assign someone to handle last-minute touch-ups for flower jewelry if needed.

2. Dholki/Dhol Setup:

- Arrange a cozy area with cushions, rugs, and fairy lights for the dholki.
- Provide dhols and backup music options (playlist, speakers).
- Ensure mic systems are in place for traditional songs.

3. Props for Performances:

- Set up sparklers or confetti cannons for dance entrances or finales.
- Provide umbrellas, LED sticks, or dupattas for choreographed family dances.
- Ensure props are in place and assigned to specific performers.

4. Entrance and Decor Details:

- Check if marigold garlands, fairy lights, and colorful drapes are properly set.
- Organize a flower shower or ribbon-cutting ceremony for the bride's entrance.

5. Food and Beverages:

- Set up a snack bar with traditional items like chaat, golgappas, and juices.
- Confirm timely service of Mehndi-specific delicacies.

Barat:

1. Bride's Entry:

- Finalize entry song or music playlist (e.g., traditional shehnai or a romantic song).
- Arrange a pathway with rose petals, candles, or cold pyrotechnics for a grand effect.
- Ensure the bride's dupatta and jewelry are adjusted perfectly before the entry.

2. Groom's Arrival:

- Decorate the groom's car with floral arrangements matching the Barat theme.
- Provide a traditional sehra (or a modern variant) for the groom.
- Organize a warm welcome with flower garlands, dhols, and a family procession.

3. Stage Setup:

- Ensure the floral arrangements, backdrop, and lighting are picture-perfect.

- Double-check the seating for bride and groom to ensure comfort and aesthetics.

4. Food Service:

- Assign a team member to oversee food timing, replenishment, and quality.
- Ensure food stations are well-staffed and hygienic.
- Prepare takeaway boxes for any leftover food for close family or guests.

5. Rukhsati Arrangements:

- Arrange for a Quran, flowers, and tissues for an emotional farewell.
 - Coordinate transport for the bride and her belongings.
 - Prepare family members for traditional Rukhsati customs (duas, blessings).
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Walima:

1. Stage and Table Decor:

- Keep the decor subtle with pastel flowers, candles, or fairy lights.
- Double-check the placement of centrepieces on tables.

2. Guest Welcome and Seating:

- Arrange a welcome area with a guest book, floral backdrop, or photo booth.
- Ensure table assignments are clear, and ushers are present to guide guests.

3. Lighting and Sound Systems:

- Test the microphone and sound system for speeches/ dua.
- Adjust lighting for a soft, flattering ambiance throughout the event.

4. Photography and Video Coverage:

- Organize a family group photo session.
- Plan candid shots of the couple and guests during the event.

5. Special Touches:

- Provide a digital kiosk or printed guest book for guests to leave heartfelt messages.
 - Distribute personalized thank-you notes or small favours during guest departure.
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After the Wedding

1. Collection from Venues:

- Gather leftover decor items (floral arrangements, props, sweets).
- Ensure all gifts are collected and brought to the designated family home.

2. Photos and Videos:

- Pick up or review edited versions of wedding photos and videos.
- Share highlights or teasers with guests to thank them for attending.

3. Post-Wedding Brunch/Dinner:

- Host a relaxed gathering with close family and friends to relive the memories.
- Serve light meals or leftovers from the wedding feast.

4. Thank-You Notes:

- Send thank-you cards or digital messages to guests for their presence and gifts.